



Republic of the Philippines
Professional Regulation Commission
 Southern Tagalog Regional Office
 Lucena City



CHECKLIST OF REQUIREMENTS

(Except for Professional Teachers)

BASIC REQUIREMENTS: *(Original and Photocopy)*

- NSO Birth Certificate
- NSO Marriage Certificate *(for female married only)*
- Official Transcript of Records with scanned picture & remarks for **“Board Exam Purposes”**
- Four (4) pieces passport size *(preferably 1 ½ X 1 ½)* white background colored picture with complete name tag -*Last Name, First Name, Middle Name*
- Community Tax Certificate *(Cedula)* & any identification card

Note:

If Birth Certificate/Marriage Certificate in NSO security paper is blurred; it must be supported by the Local Civil Registrar's issued Birth Certificate/Marriage Certificate

EXAMINATION FEES:

Baccalaureate	900.00
Non-Baccalaureate	600.00
Theory Only	900.00
Practical Only	400.00
Theory & Practical	1,300.00
Conditioned/Removal/Prelims	450.00
Ocular Pharmacology	1,500.00

OTHER REQUIREMENTS: *(Original and Photocopy)*

<input checked="" type="checkbox"/>	Affidavit of Competency	Certified Plant Mechanic
<input checked="" type="checkbox"/>	Board Certificate/PRC Licenses	Ocular Pharmacology, Nurse-Midwife, for Registered Master Electrician applicants-PRC License of Certifying Registered Electrical Engineer/Registered Master Electrician
<input checked="" type="checkbox"/>	Certificate of 1,000 Case Hours	Social Worker
<input checked="" type="checkbox"/>	Certificate of Experience <i>(PRC Form 104)</i>	Registered Master Electrician, Certified Plant Mechanic, Master Plumber, Environmental Planner, Landscape Architect
<input checked="" type="checkbox"/>	Certificate of Internship/OJT	Physician, Pharmacist, Physical Therapist, Occupational Therapist, Dental Technician, Dental Hygienist, Psychologist, Psychometrician
<input checked="" type="checkbox"/>	Certificate of Special Pharmacology Course	Ocular Pharmacologist
<input checked="" type="checkbox"/>	Certificate of Training/Seminar	Real Estate Appraiser/Real Estate Broker, RN-Midwife – License of Certifying Officer
<input checked="" type="checkbox"/>	Certification of Consent	Midwife Applicant – Registered Nurse
<input checked="" type="checkbox"/>	Certificate of Employment	Registered Master Electrician, Certified Plant Mechanic, Master Plumber, Environmental Planner
<input checked="" type="checkbox"/>	Certificate of Good Moral Character	Agriculturist (2), Criminologist (3), Fishery Technologist (1), Forester (2), Librarian (2), Environmental Planner (1)
<input checked="" type="checkbox"/>	Certificate of Mine and Mill Practice	Mining Engineer
<input checked="" type="checkbox"/>	Copy of College Thesis <i>(Approval & Title Page)</i>	Chemist
<input checked="" type="checkbox"/>	Daily Time Record	Pharmacist
<input checked="" type="checkbox"/>	Detailed Description of Equipment	Certified Plant Mechanic

<input checked="" type="checkbox"/>	Diploma, Logbook, Mentor's Professional License, PTR & IAPOA	Architect
<input checked="" type="checkbox"/>	Employee's ID & PRC License	RN-Midwife – Certifying Registered Midwife/Hospital Chief/City/Municipal Health Officer
<input checked="" type="checkbox"/>	NBI Clearance	Architect, Certified Public Accountant, Criminologist, Chemical Engineer, Dentist, Dental Technician, Dental Hygienist, Veterinarian, Guidance Counselor, Real Estate Appraiser, Real Estate Broker, Psychologist, Psychometrician
<input checked="" type="checkbox"/>	Police and Court Clearance	Criminologist
<input checked="" type="checkbox"/>	Record of Deliveries Handled	Midwife
<input checked="" type="checkbox"/>	Record of OR-DR Cases	Nurse
<input checked="" type="checkbox"/>	Refresher Course / Review Course	Certified Public Accountant, Dentist, Optometrist, Medical Technologist, Physical Therapist and Occupational Therapist, Physician, Pharmacist
<input checked="" type="checkbox"/>	Summary of Related Learning Experience (<i>for old curriculum</i>)	Nurse
	Certificate of Undertaking (<i>accordance with CMO 5</i>)	
	Certification, Authentication and Verification (CAV) - <i>where school is exempted from the issuance of Special Order (S.O.)</i>	
	Original Certificate of Mental Health and Mental Fitness from Psychiatrist or Registered/Certified Clinical Psychologist, duly signed and notarized under oath	
<input checked="" type="checkbox"/>	Three (3) Notarized Certificate of Good Moral Character	Psychologist, Psychometrician
	Certified true copy of certificate of practicum training, clinical internship or work experience, specifying the institution where this internship training was spent and the detailed activities of psychological services and number of hours rendered under the auspices or supervision of a licensed Psychologist or any other licensed Mental Health Professional	
<input checked="" type="checkbox"/>	DOH Training of signatories	Midwife

Note:

Good Moral Character must come from all/any of the following:

- Barangay
- Church
- Employer
- School